

Worcester Animal Rescue League Animal Care Technician Job Description

Position Title: Animal Care Technician

Employment status: Full time and part time positions available; non-exempt (hourly)

Schedule: Varies

Supervision received: Shelter Manager

Contact: Send resume and cover letter to Kathy Jamieson, Shelter Manager, at kathy@worcesterarl.org

Posted: November 13, 2019

Position Summary: Animal Care Technicians provide the day to day care to the shelter pets including, but not limited to, cleaning, feeding, exercise, medical attention, customer service and more.

Essential Duties and Functions:

- Assure all animals are cared for regarding food, water, daily exercise and appropriate living conditions.
- Practice and encourage the humane treatment of animals.
- Assist with animal intake, evaluation, and treatment.
- Create and maintain necessary animal records.
- Perform basic laboratory tests, medical procedures, and administer medications.
- Follow established disease control protocols to daily clean, disinfect, and maintain shelter offices, kennels, cages, and general areas.
- Facilitates client/animal interactions to ensure a safe and pleasant experience.
- Understand and respect confidentiality and able to handle difficult and sensitive situations with tact.
- Perform other duties as assigned.

Work Environment

- Frequent bending, reaching, kneeling, climbing, walking and standing for 8-10 hours per day while performing job functions.
- Ability to lift and carry up to 50 pounds.
- Exposure to a variety of disinfectant solutions when cleaning.
- Exposure to various weather conditions when working outdoors.
- Tetanus and rabies (preexposure) inoculations are required or must be waived.

Requirements

- Commitment to the mission, values, goals, and success of WARL.
- Self-motivated, outgoing, polite, and professional attitude.
- 1+ years customer service experience.
- 1+ years animal welfare experience.
- Valid MA Driver's License.
- Reliable transportation in all weather.
- Excellent communication skills.
- Team player, able to multitask and work in a fast pace environment.
- Efficient computer skills in a Windows environment.
- High school diploma or equivalent.
- Available to work weekends, holiday shifts, and overtime as needed, as well as attend monthly staff meetings and events.

This job description may change at the discretion of management. There is never a time at the shelter when our animals have been given enough enrichment and attention.